

February 5, 2020

**BROWN COUNTY KANSAS SPECIAL EDUCATION INTERLOCAL #615**  
**301 S. FIRST STREET                      HIAWATHA, KS 66434**  
**Phone (785) 742-7108**

**MINUTES OF REGULAR BOARD MEETING**

February 5, 2020

(These minutes are not official until approved at the March 4, 2020 board meeting.)

The Board of Education of the Brown County Kansas Special Education Interlocal #615 held its regular February Board of Education meeting at 6:00 p.m. on February 5, 2020 at the Special Education Annex in Hiawatha.

**CALL TO ORDER**

Jeff Brockhoff called the meeting to order at 6:00 p.m.

**ROLL CALL**

Those present were:

Becky Shamburg, Director  
Jamie Bottom, USD 430 Board Member  
Jeff Brockhoff, USD 415 Board Member  
April Keo, Incoming USD 430 Board Member  
Rex Lockwood, Incoming USD 430 Board Member  
Tom Simmer, USD 415 Board Member  
John Wright, USD 415 Board Member  
Amy Larson, Board Clerk

Those absent were:

Lonnie Moser, USD 415 Superintendent  
Jason Cline, USD 430 Superintendent

**APPROVAL OF THE AGENDA**

Becky Shamburg requested for resignation of Tammy Chase and therapy dog Bernie be added to Consent Agenda. John Wright moved to approve the agenda with the addition. Tom Simmer seconded and the motion passed with a vote of four to zero.

**APPROVAL OF CLOSING 2019 BOARD**

John Wright moved to close the 2019 board. Jamie Bottom seconded and the motion passed with a vote of four to zero.

**SWEARING IN OF NEW BOARD MEMBERS**

Amy Larson swore in Rex Lockwood and April Keo.

**ELECTION OF OFFICERS**

John Wright nominated Jeff Brockhoff as President and Jamie Bottom as Vice President. Tom Simmer seconded and the motion passed with a vote of six to zero.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**COMMENTS FROM THE PRESIDENT**

There were no comments from the President.

**APPROVAL OF THE CONSENT AGENDA**

April Keo moved to approve the consent agenda with resignation of Tammy Chase and additional bills. Rex Lockwood seconded and the motion passed with a vote of six to zero. Included in the consent agenda were:

1. Approval of the minutes of the January 8, 2020 regular board meeting.
2. Approval of the Bills for the Month of February 2020.
3. Accept the treasurer's report for the month of February 2020.
4. Accept the resignations of Tammy Chase and therapy dog Bernie.

**DIRECTOR'S REPORT**

Director Shamburg discussed the ongoing Medicaid audit. The Interlocal received Medicaid audit findings after issuing more documentation after the preliminary finding rebuttal. The Interlocal has requested an administrative reconsideration. The Medicaid documentation submitted to KMAP will now go to a state agency for a new auditor to review. There is no timeline for the findings from the administrative reconsideration. After the administrative reconsideration, the Interlocal has one more appeal option and that is a face to face meeting with the auditors.

Director Shamburg and Amy Larson discussed the current accounting software issues from January. The Interlocal received a quote for an online accounting software system. There was discussion that followed.

**EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL, NEGOTIATIONS, DIRECTOR'S EVALUATION**

At 6:24 pm, Tom Simmer moved to go into executive session for 10 minutes to discuss negotiable items as allowed for employer-employee negotiations under KOMA, to discuss employees per non-

February 5, 2020

elected personnel exemption under KOMA and reconvene at 6:34 pm. Jamie Bottom seconded and the motion passed with a vote of six to zero. The executive session was necessary to ensure a fair and equitable contract and protect the privacy of those individuals discussed. Those present for the executive session were Becky Shamburg, Jamie Bottom, Jeff Brockhoff, April Keo, Rex Lockwood, and John Wright. At 6:34 pm, the board came out of executive session.

**POSSIBLE ACTION AFTER EXECUTIVE SESSION**

John Wright moved to extend a retention bonus as discussed for Robin Gilbert. Rex Lockwood seconded and the motion passed with a vote of six to zero.

Jamie Bottom moved to hire Krista Noll as Speech Language Pathologist for 2020-2021. John Wright seconded and the motion passed with a vote of six to zero.

**OTHER**

Director Shamburg stated annex lights were repaired on February 5, 2020. There was discussion.

There was discussion regarding the boiler and building repairs.

**ADJOURN**

April Keo moved to adjourn the Board meeting. Tom Simmer seconded and the motion passed with a vote of six to zero. The meeting adjourned at 6:45 p.m.

The next regularly scheduled meeting of the BCK-SEI Board of Education will be held at 6:00 p.m. on Wednesday, March 4, 2020 at the Special Education Annex in Hiawatha.

Board	
_____ , President	_____ , Clerk
_____ , Date	_____ , Date