

January 7, 2025

**BROWN COUNTY KANSAS SPECIAL EDUCATION INTERLOCAL #615**  
**301 S. FIRST STREET                      HIAWATHA, KS 66434**  
**Phone (785) 742-7108**

**MINUTES OF REGULAR BOARD MEETING**

January 7, 2025

(These minutes are not official until approved at the February 5, 2025 board meeting.)

The Board of Education of the Brown County Kansas Special Education Interlocal #615 held its regular January Board of Education meeting at 6:00 p.m. on January 7, 2025 at the Special Education Annex in Hiawatha.

**CALL TO ORDER**

Roni Tietjens called the meeting to order at 6:00 p.m.

**ROLL CALL**

Those present were:

Becky Shamburg, Director  
Rex Lockwood, USD 430 Board Member  
Shelby Rice, USD 430 Board Member  
Ian Schuetz, USD 415 Board Member  
Jacquie Spihlmann, USD 415 Board Member  
Roni Tietjens, USD 415 Board Member  
Amy Larson, Board Clerk/Business Manager

Those absent were:

Jon Boller, USD 430 Board Member  
Connie Hale, Supervisor/Coordinator

**APPROVAL OF THE AGENDA**

Rex Lockwood moved to approve the agenda. Jacquie Spihlmann seconded and the motion passed with a vote of five to zero.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**COMMENTS FROM THE PRESIDENT**

There were no comments from the president.

**APPROVAL OF THE CONSENT AGENDA**

Jacque Spihlmann moved to approve the consent agenda. Ian Schuetz seconded and the motion passed with a vote of five to zero. Included in the consent agenda was:

1. Approval of the Minutes of the December 4, 2024 regular board meeting.
2. Approval of the Bills for the month of January 2025.
3. Accept the treasurer's report for the month of January 2025.

**KASB BOARD UPDATES FROM DECEMBER 2024**

Director Shamburg reviewed the December 2024 KASB board updates with the board members. The updates include to polices BDA Developing Adopting Amending and Repealing Board Policy, CC Organizational Chart, CNA Preservation of Documents Pending Legal Action, DE Fraud Prevention and Investigation, DFAC Federal Fiscal Compliance with procedures, DFAC Grant Subrecipient Monitoring Procedures, GAE Complaints, ICA Pilot Projects, IDACA Special Education Services, JGFGAA Stock Supply of Emergency Medication, JGFGBA Student Self-Administration of Medications, KN Complaints.

After discussion, Shelby Rice moved to approve the December 2024 policies from KASB. Rex Lockwood seconded and the motion passed with a vote of five to zero.

**CONNIE HALE'S REPORT**

Connie Hale was not able to attend at the board meeting.

**DIRECTOR'S REPORT**

- Director Shamburg stated that Rebecca Beecham was accepted into the RTAP. With the acceptance into RTAP, Becca is put on the interlocal's RTAP payscale due to the additional responsibilities she will have. Jacque Spihlman moved to place Rebecca Beecham on the starting wage of the interlocal's RTAP payscale. Ian Schuetz seconded and the motion passed with a vote of five to zero.
- Director Shamburg stated that officer elections are conducted in July with no changes in January. This is so new board members have a chance to get acquainted with the interlocal's board before accepting any officer positions.
- Director Shamburg stated that there are no new speech providers available. Greenbush and Huddle Up were contacted for telespeech. Greenbush charges \$58 per hour and will keep the state aid but the interlocal can bill for Medicaid. Huddle Up charges \$100 per hour plus a 3% administrative fee.

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After much discussion, Ian Schuetz moved to approve an agreement with Greenbush as presented with the caveat that the services cannot exceed past the end of the 2024-25 fiscal year. Jacquie Spihlmann seconded and the motion passed with a vote of five to zero.

Director Shamburg will discuss with Robin Gilbert and Sam Shamburg how to use telespeech most effectively between their caseloads. Director Shamburg will also discuss with the superintendents the additional costs of the telespeech.

**EXECUTIVE SESSION TO DISCUSS THE DIRECTOR’S EVALUATION**

There was no internet connection to print off the google sheets containing the results from the director’s evaluation; therefore, the director’s evaluation was tabled until the February board meeting.

**OTHER**

There was no other business.

**ADJOURN**

Rex Lockwood moved to adjourn the Board meeting. Roni Tietjens seconded and the motion passed with a vote of five to zero. The meeting adjourned at 6:40 p.m.

The next regularly scheduled meeting of the BCK-SEI Board of Education will be held at 6:00 p.m. on Wednesday, February 5, 2025 at the Special Education Annex in Hiawatha.

_____	Board , President	_____	, Clerk
_____	, Date	_____	, Date