

January 3, 2024

**BROWN COUNTY KANSAS SPECIAL EDUCATION INTERLOCAL #615**  
**301 S. FIRST STREET                      HIAWATHA, KS 66434**  
**Phone (785) 742-7108**

**MINUTES OF REGULAR BOARD MEETING**

January 3, 2024

(These minutes are not official until approved at the February 7, 2024 board meeting.)

The Board of Education of the Brown County Kansas Special Education Interlocal #615 held its regular January Board of Education meeting at 6:00 p.m. on January 3, 2024 at the Special Education Annex in Hiawatha.

**CALL TO ORDER**

Roni Tietjens called the meeting to order at 6:00 p.m.

**ROLL CALL**

Those present were:

Becky Shamburg, Director  
Laurence Berger, Outgoing USD 430 Board Member  
Jeff Brockhoff, Outgoing USD 415 Board Member, arrived at 6:05 pm  
April Keo, Outgoing USD 430 Board Member  
Rex Lockwood, Incoming USD 430 Board Member  
Shelby Rice, USD 430 Board Member  
Jacquie Spihlmann, USD 415 Board Member  
Roni Tietjens, USD 415 Board Member  
Connie Hale, Supervisor/Coordinator  
Amy Larson, Board Clerk

**APPROVAL OF THE AGENDA**

April Keo moved to approve the agenda as presented. Jacquie Spihlmann seconded and the motion passed with a vote of five to zero.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

### **COMMENTS FROM THE PRESIDENT**

There were no comments from the president.

### **SWEARING IN OF NEW BOARD MEMBER**

Board Clerk Amy Larson swore in incoming board member Rex Lockwood.

### **APPROVAL OF THE CONSENT AGENDA**

Jacque Spihlmann moved to approve the consent agenda as presented. Shelby Rice seconded and the motion passed with a vote of five to zero. Included in the consent agenda was:

1. Approval of the Minutes of the December 6, 2023 Regular Board Meeting.
2. Approval of the Bills for the Month of January 2024.
3. Accept the Treasurer's Report for the Month of January 2024.

### **KASB BOARD UPDATES FROM DECEMBER 2023**

Director Shamburg reviewed the KASB board updates with the board members. Updated policies are Evacuations and Emergencies (EBBD), Uniformed Service (GARID), Student Self-Administration of Medications (JGFGBA). New policies are Pregnant and Parenting Employees (GARIA), Student Misuse of Medication (JDDAA).

Jeff Brockhoff arrived at the board meeting at 6:05 pm.

Laurence Berger moved to approve the board policy updates as presented. Jeff Brockhoff seconded and the motion passed with a vote of six to zero.

### **CONNIE HALE'S REPORT**

Connie Hale reviewed the following with the board members:

- There is an additional tiny-K referral, making a total of fifteen referrals.
- Behavior referrals increased as well.
- There have been no new autism referrals.
- There is one more autism team training for new members
- Linda Bodenhausen's retirement reception was great on December 18, with about forty people attending.
- January is Board Appreciation Month, and Connie passed out packages of Bread Bowl cookies to the board members.

## **DIRECTOR'S REPORT**

Director Shamburg reviewed the following with the board members:

- Director Shamburg stated that Board Clerk Amy Larson submitted an application to the Patterson Family Foundation for a Thriving Rural Grant and was approved. The Interlocal was awarded \$10,290 to purchase two smart boards for STYLE and Hiawatha Elementary Speech.
- On January 19, both districts will meet for a preschool collaboration. She is looking forward to the meeting. There was discussion that followed.
- Director Shamburg expressed her gratitude to the departing board members Laurence Berger, Jeff Brockhoff, and April Keo.
- Director Shamburg requested permission to advertise and hire for any openings that may occur between now and the end of the year. Jacquie Spihlmann moved to allow the director to advertise and hire for any openings within the Interlocal. Laurence Berger seconded and the motion passed with a vote of six to zero.

## **EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL AND STUDENT PERSONNEL**

At 6:15 pm, April Keo moved to go into executive session for 10 minutes to discuss non-elected personnel and student personnel, and reconvene at 6:25 pm. Jacquie Spihlmann seconded and the motion passed with a vote of six to zero. The executive session was necessary to protect the privacy of those individuals discussed, and to protect the privacy rights of a student who is identifiable. Director Shamburg was asked to leave the room. Those present for the executive session were Laurence Berger, Jeff Brockhoff, April Keo, Rex Lockwood, Shelby Rice, Jacquie Spihlmann, and Roni Tietjens. Becky Shamburg was asked to enter executive session at 6:19 pm. At 6:25 pm, April Keo moved to go into executive session for 5 minutes to discuss non-elected personnel and student personnel. Jacquie Spihlmann seconded and the motion passed with a vote of six to zero. Those present for the second executive session were Becky Shamburg, Laurence Berger, Jeff Brockhoff, April Keo, Rex Lockwood, Shelby Rice, Jacquie Spihlmann, and Roni Tietjens. At 6:30 pm, the board came out of executive session.

## **POSSIBLE ACTION AFTER EXECUTIVE SESSION**

There was no action after executive session.

## **OTHER**

There was no other business at this time.

January 3, 2024

**ADJOURN**

April Keo moved to adjourn the Board meeting. Laurence Berger seconded and the motion passed with a vote of six to zero. The meeting adjourned at 6:34 p.m.

The next regularly scheduled meeting of the BCK-SEI Board of Education will be held at 6:00 p.m. on Wednesday, February 7, 2024 at the Special Education Annex in Hiawatha.

\_\_\_\_\_, Board  
\_\_\_\_\_, President \_\_\_\_\_, Clerk  
\_\_\_\_\_, Date \_\_\_\_\_, Date