

March 13, 2025

BROWN COUNTY KANSAS SPECIAL EDUCATION INTERLOCAL #615
301 S. FIRST STREET HIAWATHA, KS 66434
Phone (785) 742-7108

MINUTES OF SPECIAL BOARD MEETING

March 13, 2025

(These minutes are not official until approved at the April 3, 2025 board meeting.)

The Board of Education of the Brown County Kansas Special Education Interlocal #615 held a special March Board of Education meeting at 6:00 p.m. on March 13, 2025 at the Special Education Annex in Hiawatha.

CALL TO ORDER

Roni Tietjens called the meeting to order at 6:00 p.m.

ROLL CALL

Those present were:

Jon Boller, USD 430 Board Member
Rex Lockwood, USD 430 Board Member
Shelby Rice, USD 430 Board Member
Jacquie Spihlmann, USD 415 Board Member via zoom
Roni Tietjens, USD 415 Board Member
Dr. Becky Kramer, USD 430 Superintendent
Lonnie Moser, USD 415 Superintendent
Dr. Michelle Hubbard, KASB Leadership Services
Amy Larson, Board Clerk/Business Manager

Those absent were:

Ian Schuetz, USD 415 Board Member

APPROVAL OF THE AGENDA

Jon Boller moved to approve the agenda. Rex Lockwood seconded and the motion passed with a vote of five to zero.

KASB RESULTS FROM SURVEY AND FOCUS GROUPS

Dr. Michelle Hubbard of KASB reviewed information compiled from director search survey results and focus groups. Of 134 survey results, personal qualities for the next director include:

- personal strength to do what is right

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- skilled communication in knowing rights and progress monitoring.

Leadership qualities identified in survey results included:

- knowledgeable of all levels and disabilities
- communication
- compassion toward students as well as fairness between both districts.

Strengths of the Interlocal survey results:

- Interlocal has great employees
- Good relationships with families

Within the focus groups, critical needs include:

- Staffing
- Preschool numbers
- Professional learning – coordinated effort
- Equal sharing
- Financial responsibility
- Sensory needs/room

Within the focus groups, the single characteristic for the best candidate include:

- Passionate engagement
- Communication
- Approachable

After discussion, the special education board members listed the following as essential characteristics for a special education director.

- Passionate about special education
- Effective, clear communicator
- Strong background in special education
- Recruitment and retention skills
- Personable and approachable
- Team player
- Consistent follow-through

There was discussion about the process after applications are submitted. The April board meeting was rescheduled for April 3 with a special board meeting to review applications.

OTHER

There was no other business to discuss.

ADJOURN

Shelby Rice moved to adjourn the Board meeting. Jon Boller seconded and the motion passed with a vote of five to zero. The meeting adjourned at 6:34 p.m.

The next regularly scheduled meeting of the BCK-SEI Board of Education will be held at 6:00 p.m. on Wednesday, April 3, 2025 at the Special Education Annex in Hiawatha.

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_____	Board _____, President	_____	_____, Clerk
_____	_____, Date	_____	_____, Date