

June 3, 2020

**BROWN COUNTY KANSAS SPECIAL EDUCATION INTERLOCAL #615**  
**301 S. FIRST STREET                      HIAWATHA, KS 66434**  
**Phone (785) 742-7108**

**MINUTES OF REGULAR BOARD MEETING**

June 3, 2020

(These minutes are not official until approved at the July 8, 2020 board meeting.)

The Board of Education of the Brown County Kansas Special Education Interlocal #615 held its regular June Board of Education meeting at 6:00 p.m. on June 3, 2020 at the Special Education Annex in Hiawatha.

**CALL TO ORDER**

Jeff Brockhoff called the meeting to order at 6:00 p.m.

**ROLL CALL**

Those present were:

Becky Shamburg, Director  
Jamie Bottom, USD 430 Board Member  
Jeff Brockhoff, USD 415 Board Member  
April Keo, USD 430 Board Member via speakerphone  
Tom Simmer, USD 415 Board Member  
John Wright, USD 415 Board Member via speakerphone  
Amy Larson, Board Clerk

Those absent were:

Rex Lockwood, USD 430 Board Member

**APPROVAL OF THE AGENDA**

Tom Simmer moved to approve the agenda. Jamie Bottom seconded and the motion passed with a vote of five to zero.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**COMMENTS FROM THE PRESIDENT**

There were no comments from the President.

**APPROVAL OF THE CONSENT AGENDA**

Jamie Bottom moved to approve the consent agenda with additional bills. Tom Simmer seconded and the motion passed with a vote of five to zero. Included in the consent agenda were:

1. Approval of the minutes of the May 6, 2020 regular board meeting.
2. Approval of the Bills for the Month of June 2020.
3. Accept the treasurer's report for the month of June 2020.

**AUTHORITY TO PAY BILLS AND CLOSE THE BOOKS FOR 2019-2020**

Director Shamburg stated the Interlocal needs authority to pay the remaining bills and close the books for 2019-2020 as standard each year. Tom Simmer granted authority to the Interlocal to pay the remaining bills and close the books for 2019-2020. John Wright seconded and the motion passed with a vote of five to zero.

**DISCUSSION AND APPROVAL OF 2020 SUMMER SCHOOL BUDGET**

Director Shamburg presented the 2020 summer school budget to the board members indicating few paras and fewer expenses. Summer school will remain as planned through June 25, 2020 regardless of reopening phases in the state. This is to continue with safety of the students.

Tom Simmer moved to approve the 2020 summer school budget. Jamie Bottom seconded and the motion passed with a vote of five to zero.

**DISCUSSION AND APPROVAL OF 2020-2021 SALARY SCHEDULE PLACEMENT**

Directory Shamburg presented the 2020-2021 salary schedule placement to the board members. Four certified staff members will move over on the salary schedule in 2020-2021. There was discussion that followed.

Tom Simmer moved to approve the 2020-2021 salary schedule placement. John Wright seconded and the motion passed with a vote of five to zero.

**DIRECTOR'S REPORT**

Director Shamburg stated the school year closed with all employees keeping a social distance. Most closing procedures were done via email or online.

The financial audit with Varney's is scheduled for July 14. The state audit has not been scheduled yet.

There has been no hearing date set for the Medicaid audit.

June 3, 2020

The categorical aid for the Interlocal increased slightly at the end of the year. The state has set the categorical aid for 2020-2021. The state also sent an email on board meeting date indicating how much money each special education interlocal would receive from the CARES Act.

The Interlocal is still waiting to hear from Blue Cross/Blue Shield for 2020-2021 rates. This is a big piece in the budget puzzle and a budget cannot be constructed without this piece.

**EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL AND NEGOTIATIONS**

At 6:23 pm, Tom Simmer moved to go into executive session for 5 minutes to discuss negotiable items as allowed for employer-employee negotiations under KOMA, to discuss employees per non-elected personnel exemption under KOMA and reconvene at 6:28 pm. Jamie Bottom seconded and the motion passed with a vote of five to zero. The executive session was necessary to ensure a fair and equitable contract and protect the privacy of those individuals discussed. Those present for the executive session were Becky Shamburg, Jamie Bottom, Jeff Brockhoff, April Keo, Tom Simmer, and John Wright. At 6:28 pm, the board came out of executive session.

**POSSIBLE ACTION AFTER EXECUTIVE SESSION**

There was no action following executive session.

**OTHER**

There was no other business to discuss.

**ADJOURN**

Tom Simmer moved to adjourn the Board meeting. Jamie Bottom seconded and the motion passed with a vote of five to zero. The meeting adjourned at 6:32 p.m.

The next regularly scheduled meeting of the BCK-SEI Board of Education will be held at 6:00 p.m. on Wednesday, July 8, 2020 at the Special Education Annex in Hiawatha.

\_\_\_\_\_, Board  
\_\_\_\_\_, President \_\_\_\_\_, Clerk  
\_\_\_\_\_, Date \_\_\_\_\_, Date