

July 12, 2010

BROWN COUNTY KANSAS SPECIAL EDUCATION INTERLOCAL #615
301 S. FIRST STREET HIAWATHA, KS 66434
Phone (785) 742-7108

MINUTES OF REGULAR BOARD MEETING

July 12, 2010

(These minutes are not official until approved at the August 9, 2010 board meeting.)

The Board of Education of the Brown County Kansas Special Education Interlocal #615 held its regular July Board of Education meeting at 5:30 p.m. on July 12, 2010 at the USD 430 Board Office in Horton.

CALL TO ORDER

President Denise Elffner called the meeting to order at 5:32 p.m.

ROLL CALL

Those present were:

Butch Trabuc, BCK-SEI Director
Gregg Dishon, USD 430 Board Member
Denise Elffner, USD 415 Board Member
Steve Lock, USD 415 Board Member, arrived at 5:35 pm
Tim McClaskey, USD 430 Board Member, arrived at 6:14 pm
Dr. Pete Rosa, USD 415 Board Member
Venice Sloan, USD 430 Board Member
Carol Strecker, Personnel Development Facilitator
Amy Larson, Board Clerk
Peggy Vaughn, IRC Instructor

APPROVAL OF THE AGENDA

Venice Sloan moved to approve the agenda. Dr. Pete Rosa seconded and the motion passed with a vote of four to zero.

APPROVAL OF THE MINUTES FOR JUNE 2010

Gregg Dishon moved to approve the minutes for June 2010. Venice Sloan seconded and the motion passed with a vote of four to zero.

APPROVAL OF CLOSING 2009-2010 BOARD

Dr. Pete Rosa moved to approve the closing of the 2009-2010 board. Venice Sloan seconded and the motion passed with a vote of four to zero.

July 12, 2010

Steve Lock arrived at 5:35 pm.

ELECTION OF OFFICERS

Steve Lock moved to nominate Venice Sloan as President for the 2010-2011 BCK-SEI Board of Education. Gregg Dishon seconded and the motion passed with a vote of five to zero.

Venice Sloan moved to nominate Steve Lock as Vice President for the 2010-2011 BCK-SEI Board of Education. Denise Elffner seconded and the motion passed with a vote of five to zero.

President Venice Sloan presided over the remainder of the meeting.

BREAK – RECOGNITION OF OUTGOING BOARD MEMBERS

Dr. Pete Rosa was recognized for his service to the BCK-SEI Board of Education. Cake and refreshments were served. Tim McClaskey was recognized for his service to the BCK-SEI Board of Education after he arrived at the board meeting.

SWEARING IN OF INCOMING BOARD MEMBER

Board Clerk Amy Larson swore in USD 415 board member John Wright as the incoming board member to the BCK-SEI Board of Education.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

COMMENTS FROM THE PRESIDENT

There were no comments from the president.

APPROVAL OF CONSENT AGENDA

Denise Elffner moved to accept the consent agenda. Steve Lock seconded and the motion passed with a vote of five to zero.

The consent agenda included:

1. Approval of the Bills for the Month of July 2010.
2. Appoint Amy Larson as Clerk of the Board of Education.
3. Appoint Amy Larson as the KPERs, BC/BS, and Worker's Compensation Representative.
4. Appoint Elaine Abramson as Treasurer of Interlocal #615 at the salary of \$80.00 per month.
5. Appoint Michael Schmitt as the Legal Representative of the Board for the 2010-2011 fiscal year.

July 12, 2010

6. Designate Butch Trabuc as Truancy Officer to report truant students as per KSA 12-1113.
7. Designate the Citizens State Bank, Hiawatha, as primary depository and all banks in Brown County as secondary depositories as needed, and review bank signatures.
8. Set the following schedule of Board meetings: The regular meetings for the 2010-2011 school year will generally be held on the second Monday of each month unless this falls on a school holiday or special event, in which case the meeting will be held the following day. Board meetings will be held at 5:30 p.m. alternating between the Special Education Annex in Hiawatha and the USD #430 Board Office in Horton unless otherwise noted according to the following schedule.

Date	Place	Time
July 12, 2010	USD #430 Board Office	5:30 p.m.
August 9, 2010	Special Education Annex	5:30 p.m.
September 13, 2010	USD #430 Board Office	5:30 p.m.
October 11, 2010	Special Education Annex	5:30 p.m.
November 8, 2010	USD #430 Board Office	5:30 p.m.
December 13, 2010	Special Education Annex	5:30 p.m.
January 10, 2011	USD #430 Board Office	5:30 p.m.
February 14, 2011	Special Education Annex	5:30 p.m.
March 14, 2011	USD #430 Board Office	5:30 p.m.
April 11, 2011	Special Education Annex	5:30 p.m.
May 9, 2011	USD #430 Board Office	5:30 p.m.
June 13, 2011	Special Education Annex	5:30 p.m.
July 11, 2011	USD #430 Board Office	5:30 p.m.

9. Approve the payment of payroll, health insurance, disability insurance, cancer insurance, life insurance premiums, and social security taxes when due.
10. Allow the Clerk to pay, when due, any bill which would result in a late penalty assessment if held until board approval.
11. Approve the use of a rubber stamp for signature of the Board President, if he/she so wishes, on manual checks.
12. Approve the use of a scanned signature of the Board President, Board Clerk, Board Treasurer, and Director for use on checks and purchase orders.
13. Adopt a resolution for the 2010-2011 school year waiving the requirements of the generally accepted accounting principles (GAAP) and fixed asset accounting which are not pertinent to the specifications of the cash basis law and budget laws of Kansas. (A copy of resolution 2010-01 is in your packet.)
14. Allow the clerk to pay any invoice that would result in a savings if paid before the regular board meeting.
15. Authorize the director, clerk and treasurer to access the district's safety deposit box.
16. Authorize the director, clerk and treasurer to cash Certificates of Deposit and deposit these amounts into district bank accounts.
17. Adopt the 1116 Hour Plan for the 2010-2011 school term.
18. Approve a resolution that Board Minutes cannot be used as Board Policy. (A copy of resolution 2010-02 is in your packet.)
19. Approve the hiring of substitute teachers at \$80.00 per full day and \$40.00 per half day for 2010-2011. If a BCK-SEI paraeducator subs as a BCK-SEI teacher, with proper KSDE certification, they will be paid for their paraeducator wages plus \$20 prorated for the day they are a substitute teacher for a BCK-SEI certified teacher.
20. Approve the hiring of long-term substitute teachers. A long-term substitute teacher is a substitute that is assigned to the same classroom for a minimum of 10 consecutive days.

July 12, 2010

The day rate for a long-term substitute teacher for days 1–10 is \$80 per day. The daily rate for a long-term substitute teacher for day 11–rest of the assignment is 1/189th of the 2010-2011 base salary.

21. Approve the hiring of homebound teachers for the 2010-2011 school year at \$15.00 per hour.
22. Adopt the Interlocal mileage reimbursement rate to be adjusted to conforming to the state rate.
23. Adopt a petty cash limit of \$500.00 per month.
24. Establish the Hiawatha Daily World and the Horton Headlight as the official newspapers for activities of the Interlocal.
25. Designate Butch Trabuc compliance coordinator for federal anti-discrimination laws including Title VI, Title VII, and Title IX.
26. Approve the Interlocal's credit cards as follows:

Butch Trabuc	1 card	\$1,000 limit
Amy Larson	1 card	\$1,000 limit

APPROVAL OF RESOLUTION 2010-03

Director Trabuc reviewed resolution 2010-03 which states that the Interlocal can destroy certain documents after five years. There was discussion that followed.

Denise Elffner moved to approve resolution 2010-03. Gregg Dishon seconded and the motion passed with a vote of five to zero.

APPOINT A BOARD MEMBER TO THE INTERLOCAL PROFESSIONAL DEVELOPMENT COUNCIL

Director Trabuc stated that the board member position the Interlocal's PDC would be a name-only position and vote would be by proxy. John Wright offered to serve on the Interlocal's PDC for the 2010-2011 school year. Gregg Dishon moved to appoint John Wright to the 2010-2011 BCK-SEI Professional Development Council. Denise Elffner seconded and the motion passed with a vote of five to zero.

APPROVAL OF LOCAL INTERAGENCY AGREEMENT BETWEEN BCDS AND BROWN COUNTY SPECIAL EDUCATION

Director Trabuc stated that BCDS clients perform shredding and cleaning at the Annex throughout the school year. John Wright moved to approve the local interagency agreement between BCDS and Brown County Special Education. Denise Elffner seconded and the motion passed with a vote of five to zero.

APPROVAL OF LOCAL INTERAGENCY AGREEMENTS BETWEEN BROWN COUNTY HEAD START, KICKAPOO HEAD START AND BROWN COUNTY SPECIAL EDUCATION

Director Trabuc stated that both Brown County Head Start and Kickapoo Head Start receive mandatory services from Brown County Special Education personnel. Gregg Dishon moved to approve the local interagency agreements between Brown County Head Start, Kickapoo Head Start

July 12, 2010

and Brown County Special Education. Steve Lock seconded and the motion passed with a vote of five to zero.

DIRECTOR'S REPORT

Special Education Funding Update

Director Trabuc stated that the categorical aid for 2010-2011 is going to be \$24,250 per FTE. The ARRA money received in 2010-2011 of approximately \$4,000 per FTE will not make up the difference of the categorical aid per FTE received at the end of the 2008-2009. There was discussion that followed.

Medicaid Progress

Director Trabuc stated that the Kansas Health Policy Authority conducted a conference call in June indicating that Attendant Care services would no longer be reimbursable effective July 1, 2010. The reason why the Attendant Care services would no longer be reimbursable was the amount of money the state would have to pay for the services as well as the federal guidelines associated with the services. The state is still working with the federal government in order to curb the potential loss of reimbursement. There was discussion that followed.

2010 Summer School Review

Director Trabuc stated that Summer School 2010 went very well with a focus more on academic studies. There was discussion that followed.

Health Insurance Renewal

Director Trabuc stated that health insurance rates for 2010-2011 decreased approximately 2.8%. There was discussion that followed.

Para Report

Carol Strecker stated that the Interlocal currently has 63 paras with 6 para positions open. She interviewed 29 applicants and filled all 6 positions. There was discussion that followed.

EXECUTIVE SESSION TO DISCUSS NEGOTIATIONS AND NON-ELECTED PERSONNEL

At 6:02 pm, Denise Elffner moved to go into executive session for 20 minutes to discuss negotiations and non-elected personnel. Gregg Dishon seconded and the motion passed with a vote of five to zero. The executive session was necessary to protect the privacy interests of the individual(s) to be discussed and to protect the public interest in negotiating a fair and equitable contract. Those present for executive session were Butch Trabuc, Gregg Dishon, Denise Elffner, Steve Lock, Venice Sloan, and John Wright. Tim McClaskey arrived at the board meeting and entered executive session at 6:14 pm. At 6:22 pm, Denise Elffner moved to go into a second executive session for 10 minutes to discuss negotiations and non-elected personnel. Gregg Dishon seconded, and the motion passed with a vote of six to zero. Those present for the second executive session were Butch Trabuc, Gregg Dishon, Denise Elffner, Steve Lock, Tim McClaskey, Venice Sloan, and John Wright. At 6:32 pm, the Board came out of executive session.

July 12, 2010

ACTION AFTER EXECUTIVE SESSION

Denise Elffner moved to hire Kari Reeves, Barbara Stillman, Jessica Gay, Sarah Davies, Jacqueline Martin, Steven Gilliland, and Sharina Dalen as paraeducators. Steve Lock seconded and the motion passed with a vote of six to zero.

Denise Elffner moved to hire Matthew Lock as a paraeducator. John Wright seconded and the motion passed with a vote of five to zero. Steve Lock abstained from the vote.

Denise Elffner moved to approve the resolutions entitled Motion for Final Actions of the Board of Education in Regard to the Termination of a Nontenured Teacher’s Contract Where No Hearing Was Held for both James Livengood and Virginia Herrera-Dooley as well as waive the reading of the resolutions. Steve Lock seconded and the motion passed with a vote of six to zero.

OTHER

There was no other business at this time.

ADJOURN

Denise Elffner moved to adjourn the Board meeting. Gregg Dishon seconded and the motion passed with a vote of six to zero. The meeting adjourned at 6:35 p.m.

The next regularly scheduled meeting of the BCK-SEI Board of Education will be held at 5:30 p.m. on Monday, August 9, 2010 at the Special Education Annex in Hiawatha.

_____	Board _____, President	_____	_____, Clerk
_____	_____, Date	_____	_____, Date